



## Community Outreach Volunteer

**Reports To:** Events and Partnerships Coordinator and/or Volunteer Director

**Commitment:** One year (minimum of four events annually required to maintain active volunteer status)

### **PURPOSE**

Community Outreach Volunteers serve as liaisons for EBHS, representing our organization at a variety of community events both on-site and off-site. Volunteers engage with attendees, share information about our mission and programs, and help raise awareness about animal welfare.

Events may focus on fundraising, promoting upcoming activities, or general community engagement, including farmers' markets, brewery events, expos, festivals, local fairs, and more. This role provides opportunities to strengthen EBHS's connection with the public while actively promoting our mission.

### **RESPONSIBILITIES**

- Represent EBHS at community events, both on-site and off-site.
- Follow the guidance and direction of the Events & Partnerships Coordinator or Volunteer Director.
- Handle pickup, setup, and cleanup of event supplies (e.g., pop-up tents, tables, merchandise).
- Process cash and credit card payments using the Square payment app.
- Share EBHS's mission and core values with enthusiasm, professionalism, and integrity.
- Provide accurate information and respond to community inquiries on behalf of EBHS.
- Collaborate respectfully with staff and fellow volunteers.

### **QUALIFICATIONS**

- 18 years or older (or 12+ with a parent or legal guardian).
- Comfortable using technology, or willing to learn.
- Enjoy engaging with the community.
- Maintain a professional public image.
- Organized, detail-oriented, and punctual.
- Able to bend, squat, and stand for moderate periods of time.
- Capable of working independently with minimal supervision.
- Able to lift and carry equipment or supplies weighing 50+ pounds.
- Valid driver's license.
- Passionate about animal welfare.
- Must attend New Volunteer Orientation, Community Outreach Volunteer Training, and shadow two events.

### **WORK ENVIRONMENT**

#### **Physical Demands**

- Frequent movement, including standing, walking, bending, and reaching.

- Lifting and carrying supplies and equipment (tables, chairs, pop-up tents, etc.).

### **Working Conditions**

- Possible exposure to frightened, injured, or sick animals.
- Potential contact with zoonotic diseases.
- Use of cleaning agents and disinfectants.
- Floors are slippery when wet.

### **Emotional Demands**

- Encountering neglected or abused animals.
- Witnessing animal medical or behavioral emergencies.
- Exposure to situations involving euthanasia.